



NABA STUDENT FINANCIAL ASSISTANCE SELECTION PROCESS NOTICE

ACADEMIC YEAR 2018/19

- **SCHOLARSHIPS**
- **SCHOLARSHIP FINANCIAL SUPPLEMENTS**
(students with disabilities, international mobility)
- **OTHER SERVICES**

(TRANSLATION OF THE DSU NABA APPLICATION REQUIREMENTS AND REGULATIONS
In case of discrepancies between the Italian text and the English translation, the Italian version prevails)

Milan, 27th July 2018

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1) NABA SERVICES IMPLEMENTING THE RIGHT TO UNIVERSITY EDUCATION

(Regional Law of Lombardy no. 33/2004)

The expression “Diritto allo Studio” (DSU) includes all the actions taken by NABA to provide equal access to university studies as foreseen by the Lombardy regional law n. 33, December 13, 2004.

NABA coordinates and provides the following services through its DSU Office:

a) Support and services directed at implementing the right to education pursuant to the Regional Law of Lombardy no. 33 of 13 December 2004;

b) Additional support and services facilitating participation in educational programmes at NABA.

NABA also promotes any support contributing to determining the best living and study conditions for students.

This support includes the following assistance and services:

Scholarships pursuant to Regional Law no. 33/2004

International mobility support:

- International exchanges
- International internships

Various services:

- Free book loans
- Cultural activities
- Educational tutors
- Job opportunities
- Career guidance
- Student assistance.

2) ALLOCATION OF SCHOLARSHIPS

This selection process is organised in accordance with the provisions set out in the Regional Law of Lombardy of 13 December 2004, and with particular reference to Article 3, and in accordance with the Decree of the President of the Italian Council of Ministers of 09 April 2001, implementing Article 8 of Italian Law no. 68/2012 and Lombardy Regional Deliberation for the a.y. 2018/19. The scholarship application process is open to students enrolled in the 2018/19 academic year on one of the programmes at NABA – Nuova Accademia di Belle Arti – Milan.

The scholarship is provided upon completion, for the first time, of each programme level by:

- a) Students enrolled on level I academic diploma programmes
- b) Students enrolled on level II academic diploma programmes

Definitions

In this selection process notice, the following terms shall have the meanings ascribed to them below.

Eligible recipients: students who fulfil the merit-based and income-based requirements and are allocated a Scholarship.

Eligible non-recipients: students who, despite fulfilling merit-based and income-based requirements, do not obtain the Scholarship due to a lack of funds.



Non-eligible recipients: students who do not fulfil the merit-based and income-based requirements.

First ever matriculation: any previous matriculation in any degree course (even if a different course to that attended in the 2018/19 academic year) of the same level to that in which the student is enrolled on for the 2018/19 academic year, at any university/academy in Italy or abroad, irrespective of the outcome of any such academic history (withdrawal from studies, transfer, graduate, etc.).

2.1) STRUCTURE AND NUMBER OF SCHOLARSHIPS

Scholarship structure

The Scholarship provided by NABA consists of a financial contribution, including a supplement covering the cost of meals. The following supplements, not included in the Scholarship, are also provided:

- International mobility financial supplement
- Additional amounts for students with disabilities

Scholarships are exempt from income tax as set out in the Circular of the Italian Ministry of Finance no. 109/E of 06 April 1995.

NABA's DSU Office offers the following number of Scholarships:

For students enrolled **for the first time** on the 1st year of level I academic diploma programmes: no. **10** scholarships

For students enrolled **for the first time** on the 1st year of level II academic diploma programmes: no. **2** scholarships

For students enrolled on the 2nd year of level I academic diploma programmes: no. **8** scholarships

For students enrolled on the 2nd year of level II academic diploma programmes: no. **2** scholarships

For students enrolled on the 3rd year of level I academic diploma programmes: no. **6** scholarships

No. 2 international mobility financial supplements for NABA students

Upon closure of the application submission process, the division of scholarships between all activated programmes will be defined as a percentage ratio to the number of registered students.

The number of scholarships, international mobility financial supplements and internships available may be increased in accordance with any additional funds allocated by the Region of Lombardy and by the Italian Ministry of Education, Universities and Research, as well as in relation to any remaining funds from the previous year.

2.2) GENERAL TERMS AND CONDITIONS

Students from Italy, from European Union Member States and foreign students pursuant to Italian Presidential Decree no. 394 of 31 August 1999, implementing Italian Legislative Decree no. 286 of 25 July 1998, may participate in the selection process.

To participate in the selection process, students shall be enrolled or declare that they intend to enrol:

- 1) For the first time on the 1st, 2nd or 3rd year of a level I academic diploma
- 2) For the first time on the 1st or 2nd year of a level II academic diploma.

In the academic year 2018/19, students shall not:

- Hold a qualification of the same or higher level than the programme for which a scholarship is requested for the academic year 2018/19;
- Receive a scholarship provided by other public or private entities for the same year.

Those students who, in academic year 2018/19:

- Renew their enrolment after having withdrawn from studies;
- Transfer to another faculty or degree or diploma course, enrolling on the same year to that already attended;
- Change university, enrolling on the same year to that already attended,

will also be excluded from the scholarship allocation classification list.

If students are required to repeat the same year during their university history, including renewal of enrolment after having withdrawn from studies, the number of credits or the years required to be admitted to the scholarship allocation classification list is calculated with reference to the credits or years provided for each year of attendance, commencing from the year of the first ever matriculation, with the exception of any years in which studies were suspended.

2.3) SCHOLARSHIP ALLOCATION CLASSIFICATION LIST ADMITTANCE REQUIREMENTS

In order to be admitted to the final classification lists, applicants shall be enrolled for the academic year 2018/19 **on 31 October 2018** (it should be noted that registration and tuition contribution fees must be paid and recorded on the student's financial records in order to be duly enrolled) and fulfil the merit-based and income-based requirements specified below.

2.3.1) Merit-based requirements

Level I academic diploma 1st year students

1. First ever matriculation on first programme year
2. A secondary education diploma (*diploma di Scuola secondaria superiore*) with grades equal to or greater than 70/100

Ex post merit-based requirements:

In order to remain **full recipients**, students are required to attain a minimum of **35 academic credits by 10 August 2019**. 5 bonus points may be employed to achieve this requirement.

In order to remain **partial recipients**, students are required to attain a minimum of **35 academic credits after 10 August 2019 and by 30 November 2019**. 5 bonus points may be employed to fulfil this requirement.

Level I academic diploma 2nd year students

Students are required to attain a minimum of **35 academic credits by 10 August 2018**.

A maximum "bonus" of 5 credits may be employed to attain the minimum requirements of merit, in order to be admitted to the second year classification lists. The "bonus" may only be employed once during a

student's studies; any unused bonuses may be employed in subsequent years.



Level I academic diploma 3rd year students

Students are required to attain a minimum of **88 academic credits by 10 August 2018**.

A maximum "bonus" of 12 credits may be employed to attain the minimum requirements of merit, in order to be admitted to the second year classification lists. The "bonus" may only be employed once during a student's studies; any unused bonuses may be employed in subsequent years.

Level II academic diploma 1st year students

Be duly enrolled for the first time on the first programme year.

Ex post merit-based requirements:

In order to remain **full recipients**, students are required to attain a minimum of **35 academic credits by 10 August 2019**.

In order to remain **partial recipients**, students are required to attain a minimum of **35 academic credits after 10 August 2019 and by 30 November 2019**.

Level II academic diploma 2nd year students

Students are required to have attained at least **35 credits** by 10 August 2018.

A maximum "bonus" of 5 credits may be employed to attain the minimum requirements of merit, in order to be admitted to the second year classification lists. The "bonus" may only be employed once during a student's studies; any unused bonuses may be employed in subsequent years.

Academic credit validity and weighted average

When completing the online application, students will be required to indicate the number of academic credits attained and corresponding weighted average. These values are to be understood as follows:

Number of academic credits: students are required to specify the number of academic credits which have been earned by passing exams and which have been duly recorded since the beginning of their academic history (for the current level of studies), up until 10 August 2018. Exam marks not expressed in thirtieths are also valid. Any credits earned from exams not included in study plans, from individual ongoing modules or from exams taken and recorded prior to matriculation on the current level of studies are not valid.

Weighted average: students are required to calculate and specify the weighted average of the exams listed in the "NUMBER OF CREDITS ATTAINED" field; exams marks not expressed in thirtieths should not be considered. 30 with honours should be counted as 30.

To obtain the weighted average, each mark should be multiplied by the exam value (in credits); the total of the results should be divided by the number of academic credits considered as a whole.

For example:

Exam 1	Mark: 26/30	Value:	9 credits
Exam 2	Mark: 30/30	Value:	12 credits
Exam 3	Mark: 18/30	Value:	9 credits
Exam 4	Mark: approved (e.g. English language knowledge testing)	Value:	3 credits
Total no. credits attained			33 credits
Total no. credits to be considered for the weighted average			30 credits

Weighted average calculation:

26 x 9 =	234 +
30 x 12 =	360 +
18 x 9 =	162

Total	756	Weighted average = $756 / 30 = 25.20$
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Bonus

If the student enrolled does not have the minimum number of credits mentioned he/she can use a bonus in addition to the credits actually achieved. The bonus can be used in the following way:

- **Five** credits, if employed for the first time to maintain the financial assistance attained for the first year or to attain assistance for the second year;
- **Twelve** credits, if employed for the first time to attain financial assistance for the third year.

The bonus credits may only be employed once and may not be combined. Any bonus credits not employed during the academic year of reference may be employed in subsequent years.

Any bonus credits matured and not employed during the three-year programme may be employed following enrolment on two-year programmes.

Students with disabilities

In accordance with the type of disability, personalised requirements of merit can be defined for students with disabilities of 66% or more. Any such requirements may differ from the standard values by up to a maximum of 40%. The requirements of merit will be established by a special Board.

2.3.2) Income-based requirements

The financial situation of the household of the student applying for a scholarship is determined using the Equivalent Economic Status Indicator (Indicatore della Situazione Economica Equivalente, referred to herein, as with other acronyms, using the Italian - ISEE), as envisaged by Article 8 of Presidential Decree 159/2013.

Income and asset ceilings

Students requesting right to university education financial assistance are required to comply with the income and asset ceilings:

An Equivalent Financial Situation Indicator (ISEE) not exceeding **€ 23.000,00**;

An asset Status Index (ISPE) not exceeding **€ 50.000,00**.

Both of the two above mentioned index ceilings are to be complied with; students will be deemed not to fulfil the income-related requirements if either of the two indexes exceeds the respective ceilings.

2.3.3) Assessment of status relating to income and assets of foreign students with their family resident abroad

As the Ministry of Labour and Social Policies has confirmed, the present ISEE computer system does not allow a calculation to be made of the financial position of the members of a household to which an Italian or foreign student living abroad belongs.

Consequently, for the 2018/2019 **NABA DSU Office will determine the equivalent ISEE for foreign students with family residing abroad without income and assets in Italy in possession of the below mentioned documents.**

For the 2018/2019 academic year, the reference year for ISEE declarations is the 2016 calendar year (Single Tax Certification and 2017 Tax Returns), whilst the position of assets (tangible and intangible) is as on December the 31st 2017.

In order to determine the **ISEE** foreign students must be in possession of the related original documents:

- Document attesting to the make-up of the household resident abroad and, in the case of divorced parents, the relative divorce order or certification;
- The income for the 2016 calendar year of each member of the family (the document must clearly state that the income refers to the calendar year 2016). If one or more family members aged 18 or over in 2016 received no earnings in 2016, the applicant must still present a statement to that effect. In the case of married or never-married parents, the incomes of both must be presented, even if one or other does not appear in the document certifying the make-up of the household;
- Properties owned by the family on 31 December 2017 (the document must be issued by a public authority that can provide a national-level assessment), including the square meterage of the properties, or else a certificate for each family member attesting non-ownership of any property;
- An attestation of movable assets (securities, dividends, equity interests, fractions of the share capital of any companies owned, bank balances, investments, deposits, etc.) owned by the family on 31/12/2017.

These documents must be:

- issued by the competent authorities of the State in which the income was produced;
- legalised by the Italian diplomatic or consular representations abroad.

A translation into Italian of the above documents, drawn up in the foreign language, compliant with the foreign text must be attached and certified by the competent diplomatic or consular representation or by an official translator.

Should foreign students experience difficulty in obtaining all the items required by the Italian diplomatic authorities based in their country of origin, they may contact the foreign diplomatic or consular representations resident in Italy. In this case, the documents must be legalised by the Prefecture .

Foreign students are nevertheless required to declare the presence of any income and assets held in Italy by their family.

2.4) SCHOLARSHIP TOTAL AMOUNTS

The total amount of the scholarships is differentiated in accordance with both the relevant equivalent ISEE bands and the various geographical origins of students.

Income bands

<i>ISEE values</i>						
1st band	<i>from</i>	€	0,00	<i>a</i>	€	14.420,31
2nd band	<i>from</i>	€	14.420,32	<i>a</i>	€	17.709,34
3rd band	<i>from</i>	€	17.709,35	<i>a</i>	€	23.000,00

Geographical origin

Resident students: residents in the municipalities of Milan, Cinisello Balsamo, Sesto S.G., Cologno Monzese, Vimodrone, Segrate, Pioltello, Peschiera Borromeo, San Giuliano, San Donato M.se, Locate Triulzi, Opera, Pieve Emanuele, Basiglio, Rozzano, Assago, Buccinasco, Corsico, Trezzano sul Naviglio, Cesano Boscone, Cusago, Bareggio, Settimo M.se, Cornaredo, Pero, Rho, Arese, Bollate, Novate M.se, Cormano, Cusano Milanino and Bresso.

Commuting students: residents in a municipality from which students are able to commute daily to the course location (see the list of the municipalities in Annex B for a definition of commuting students).

Non-resident students: residents of a municipality situated far from the location of the course attended and for this reason lodgers against payment in accommodation in the vicinity of the course location, using public residential facilities or other private or public accommodation for a period of no less than 10 months. **In the absence of this condition, students will be deemed to be commuting students.**

"Against payment" means that the following are in being:

A lease agreement duly registered with the *Agenzia delle Entrate* (the Italian Revenue Agency), valid for the current year and paid using an F23 form, made in the name of the student or a member of the student's family nucleus.

A receipt valid for tax reasons attesting payment of rent by students domiciled at collective structures located in the city in which the university programme is held.

The lease agreement or receipt valid for tax reasons shall be submitted **strictly in person to the DSU office by the 24th of November 2018**.

Failure to submit the said documentation by the aforementioned deadline will result in the student being deemed a commuting student.

With regard to financial assistance renewal applications, where the lease agreement or receipt valid for tax reasons has already been submitted and where there have been no changes to the previously certified situation, students will be required simply to self-certify the same and to provide proof that the lease agreement has been registered for the subsequent year.

The total amount of the scholarships, including reimbursement of the regional tax for the right to education, is the following:

Resident students

€ 2.685,00 if included in the 1st income band

€ 2,219,00 if included in the 2nd income band

€ 1,901,00 if included in the 3rd income band

Commuting students

€ 2.878,00 if included in the 1st income band

€ 2.420,00 if included in the 2nd income band

€ 2.099,00 if included in the 3rd income band

Commuting students are subject to the provisions of Article 9, paragraph 5 of the Decree of the President of the Italian Council of Ministers of 09 April 2001.

Non-resident students lodging in public or private residential facilities:

€ 5.195,00 if included in the 1st income band

€ 4.618,00 if included in the 2nd income band

€ 4.064,00 if included in the 3rd income band

3) SCHOLARSHIP FINANCIAL SUPPLEMENTS

3.1) Students with disabilities

If the recipient belongs to the categories referred to in Article 2 of Italian Law no. 118 of 30 March 1971, n.118, or to other categories of individuals with disabilities protected under the law, with a degree of invalidity of 66% or above, the annual amount of the scholarship may be increased up to a maximum of € 2,746.00 for resident students, € 3,908.00 for commuting students and € 7,157.00 for non-resident students.

3.2) International mobility

Students enrolled at NABA, who are recipients of scholarships for the academic year 2018/19 or who are eligible non-recipients of scholarships may apply to receive international mobility financial supplements.

A financial supplement of €550.00/month is provided for the duration of the period spent abroad and for up to a maximum of ten months. The programme of study abroad must be certified by the competent international exchange structure. The financial supplement paid by the DSU Office is reduced by the amount of any other financial contributions paid with European Union funds, as a result of bilateral agreements, including with non-EU entities, as well as with funds made available by public or private subjects.

Students also entitled to be reimbursed up to € 150.00 (for European countries) and up to € 500.00 (for non-European countries) on the cost of a return journey.

Financial supplements related to participation in international mobility programmes or internships are granted to eligible students only once for each programme attended.

Upon request application, these rights are also extended to graduates involved in Leonardo da Vinci programme mobility projects (or similar initiatives) provided that any such individuals did not graduate more than a year before the traineeship commenced and that the same were eligible to receive a scholarship in the last year of his/her studies.

4) DRAWING UP OF CLASSIFICATION LISTS

The classification lists are drawn up in accordance with the following criteria.

a) Students enrolled on the first year of any programme

The classification list is drawn up on the basis of the Equivalent Financial Status Index of the family nucleus in relation to a **23.000,00** ceiling, attributing up to a maximum of 1,000 points using the following formula:

$$1 - \frac{\text{Student ISEEU}}{23.000,00} \times 1,000$$

The classification list is drawn up with the attributed scores in descending order. Where an equal score is attributed to more than one student, the highest qualification, followed by the youngest in age shall have precedence.

b) Students enrolled post-first year on any programme

The classification list is drawn up in descending order with reference to the total score awarded in relation to the number of academic credits attained or the number of years successfully passed **by 10 August 2018**, as well as the score resulting from the weighted average of any exam marks. A total of 1,000 points can be attributed as follows: 600 in accordance with the number of academic credits attained or the number of years passed and 400 in accordance with the weighted average of any exam marks.

If the same merit-based score is attributed to more than one student, the student who has not made use of the bonus, followed by the student with the higher income score on the list shall have precedence. Where the score continues to be equal, the younger student shall have precedence.

If included in the classification list, students with disabilities, with a degree of invalidity of 66% or above, are entitled to receive the scholarship even where the total number of the scholarships has already been assigned.

Academic merit-based score calculations

Scores relating to the number of *academic credits attained* or to the number of *years successfully passed* by **10 August 2018** are calculated in accordance with the following:

$\frac{(\text{Student credits} - \text{Minimum credits}) \times 600}{(\text{Maximum credits} - \text{Minimum credits})}$
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The score relating to the weighted average of exam marks is calculated as follows:

18)	$\frac{(\text{Student exam mark weighted average} - 18) \times 400}{(30 - 18)}$
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5) APPLICATION SUBMISSION TERMS AND CONDITIONS

Applications to be admitted to the selection process shall be submitted by **30th September 2018**, without postponement, by completing the online application form available at the following links:

First year students (NABA website):

UG courses

<http://www.naba.it/en/undergraduate-application/scholarships-and-competitions>
<http://www.naba.it/it/ammissione-ai-trienni/borse-di-studio-e-agevolazioni-economiche>

PG courses

<http://www.naba.it/en/postgraduate-application/scholarships-and-competitions>
<http://www.naba.it/it/ammissione-ai-master-e-bienni/borse-di-studio-e-agevolazioni-economiche>

Post first year students (MyNABA):

<http://my.naba.it/en/Pages/Agevolazioni%20e%20Borse%20di%20Studio/Borse-di-Studio-DSU.aspx>
<http://my.naba.it/it/Pagine/Agevolazioni%20e%20Borse%20di%20Studio/Borse-di-Studio-DSU.aspx>

Upon uploading the data online, the application form is to be printed, signed and sent to the DSU Office, enclosing the following:

- Online application submission form, printed and duly signed;
- Copy of a valid identity card/passport;
- For income and assets in Italy: I.S.E.E and certificates including the relevant single self-certification declaration (*Dichiarazione sostitutiva unica - D.S.U.*) signed by the declarant;
- For income and assets abroad: the documentation referred to in paragraph 2.3.3) ASSESSMENT OF THE FINANCIAL STATUS AND ASSETS OF FOREIGN STUDENTS;
- For invalid students, a copy of the certification issued by the Medical Commission attesting the percentage of disability;
- For students who have attained a three-year bachelor's degree at another university, a university academic history transcript attesting the date of the first matriculation;
- For Non-resident students: lease agreement duly registered with the *Agenzia delle Entrate* **by the 24th of November 2018.**

The online application does not in any way replace the submission of the application on paper - Any failure to submit a document within the prescribed period or the submission of an invalid document shall result in exclusion from this selection process.

The above mentioned documentation should be sent by recorded delivery with proof of receipt to the DSU Office of NABA - Via Darwin, 20 - 20143 Milan - Italy, **by 03 October 2018** (the date of the postmark will be valid) or be hand delivered in a sealed envelope to the same office (the date of the delivery receipt will be valid), otherwise the applicant will be excluded from the selection process.

International mobility financial supplement

Scholarship financial supplement applications by students participating in international mobility programmes in the academic year 2018/19 shall be submitted together with the scholarship application.

6) PUBLICATION OF PROVISIONAL CLASSIFICATION LISTS AND SUBMISSION OF APPEALS

6.1) Inclusion of students in the classification lists: eligible student recipients and eligible student non-recipients

Applications submitted within the deadlines set out in the selection process notice will be examined by NABA's DSU Office, which will enter the students fulfilling the necessary requirements on to the classification list.

Students who submit an application may therefore be:

- Eligible: if they fulfil all of the requirements;
- Not eligible: if they fail to fulfil one or more of the requirements of this selection process notice.

Financial assistance will be awarded to eligible students in accordance with their positioning in the classification list, commencing from the highest positions and up to the available resources have been allocated.

In accordance with the actual allocation of financial assistance, students will be deemed to be:

- Eligible recipients: students fulfilling all of the requirements and who are allocated financial assistance;
- Eligible non-recipients: students fulfilling all of the requirements, but who are not allocated financial assistance;

Students who are included on the classification lists as eligible non-recipients may obtain financial assistance at a later date if further financial resources become available.

6.2) Publication of provisional classification lists and submission of appeals

The provisional classification lists will be posted on the notice board and in the reserved area of the NABA website **no later than the 31 October 2018**.

Any appeals against the provisional classification lists shall be submitted to the competent structure of each Managing Subject no later than 15 days after the date of publication of the same. Appeals shall be related to any incorrect evaluations by the DSU Office and shall be accompanied by suitable documentation justifying the applicant's reasons.

The outcome of appeals will be posted on the notice board.

Once the procedures relating to any appeals have been concluded, the final classification list will be published.

Further appeals against the final decision shall be submitted to the competent bodies in accordance with the terms of current legislation.

7) TERMS OF SCHOLARSHIP PAYMENTS

STUDENTS ENROLLED ON THE FIRST YEAR OF ANY PROGRAMME

Scholarships will be paid in two instalments by the following due dates, in accordance with the transfer of funds from the Region of Lombardy:

First instalment - 31 December 2018

The second scholarship instalment is paid upon ascertaining that the student has attained the minimum merit-based requirement.

STUDENTS ENROLLED POST-FIRST YEAR

Scholarships will be paid in two instalments by the following due dates, in accordance with the transfer of funds from the Region of Lombardy:

First instalment - 31 December 2018

Balance - 30 June 2019

The scholarship will be paid by bank transfer to an Italian current account under the name of or joint name of the student recipient.

For students enrolled on the first year of level I academic diplomas

The second scholarship instalment will only be paid where students attain at least **35 credits** by 10 August 2019. Students will be entitled to maintain the first instalment if at least **35 credits** are attained by 30 November 2019, otherwise the scholarship will be revoked. In the event of revocation, the sums received and the amount corresponding to the value of the services actually benefited from as an equivalent to scholarship funds, shall be returned. Furthermore, students will no longer be exempt from paying tuition fees and will be required to pay the same. For the purposes of the above, the DSU Office may agree to receive repayments in instalments.

With regard to students with disabilities, with a degree of invalidity of 66% or above, the provisions relating to the scholarship revocation and payment of the second instalment will not apply.

For students enrolled on the first year of level II academic diplomas

The second scholarship instalment will only be paid where students attain at least **35 credits** by 10 August 2019. Students will be entitled to maintain the first instalment if at least **35 credits** are attained by 30 November 2019, otherwise the scholarship will be revoked. In the event of revocation, the sums received and the amount corresponding to the value of the services actually benefited from as an equivalent to scholarship funds, shall be returned. Furthermore, students will no longer be exempt from paying tuition fees and will be required to pay the same. For the purposes of the above, the DSU Office may agree to receive repayments in instalments.

The right to collect the allocated scholarship amounts will be forfeited if a student fails to collect the same **by 31 December 2019**, while the rights deriving from being a scholarship recipient will be maintained.

Scholarships will be allocated until the number set out in the selection process notice has been attained. Where there is a shortage of recipient students in a certain classification list, any remaining scholarships will be assigned to students on other classification lists, until the number of scholarships set out in the selection process notice has been attained.

Foreign students from non-European Union Member State countries will be allocated scholarships in accordance with the regional provisions set out in the Decree of the Director General of the Italian Education, Training and Labour Directorate no. 21650, dated 13 November 2002.

International mobility:

The Publication of provisional and final classification lists will take place respectively in January/February 2019

The international mobility financial supplement will be paid by **30 June 2019**, in accordance with the transfer of funds from the Region of Lombardy.

International mobility scholarship financial supplements

Students included in the scholarship classification lists will be granted financial supplements and reimbursement of travel expenses in accordance with the appropriate selection process notice, subsequent to verification by the Erasmus Office at NABA that all obligations arising from participation in the mobility programme have been fulfilled.

8) INCOMPATIBILITY – FORFEITURE – REVOCATION

Students may not benefit concurrently from the Scholarship and similar forms of financial aid provided by NABA or by other public or private entities, scholarships for foreign students provided by the Ministry of Foreign Affairs, or gratuitous places in colleges, residences or accommodation not managed by NABA: in such cases, students may choose to benefit from one or another of the financial contributions. If the gratuity is partial, the scholarship is provided in proportion to the same.

The Scholarship is not on the other hand compatible with financial contributions for stays abroad. The student will forfeit the right to the Scholarship if he/she:

1. Incurs disciplinary action above written warnings, for breaches committed against the DSU Office or NABA;
2. Fails to submit to the DSU Office, within the period notified recorded delivery with proof of receipt, any original documents requested to ascertain the accuracy of the self-certification declarations produced.

9) TRANSFERS AND CHANGES OF FACULTY

Students transferring from NABA to another academy or university after the start of the academic year, will forfeit their right to any previously allocated financial assistance (and will therefore be required to return any instalments received) and the application submitted to the DSU Office will be sent by the same to the new Institution at which the student has requested to be transferred.

Students transferring from another academy or university to NABA after the start of the academic year, will be required to request that the Managing Subject of the university of origin send the relevant application to the DSU Office within the deadline specified in the selection process notice. The transfer must be completed by **15 November 2018**, prior to the publication of the final classification list.

10) FINANCIAL STATUS ASSESSMENTS (Italian Presidential Decree no. 445/2000, Article 71)

For the purposes of assessing financial status, the DSU Office will be entitled by the provisions of current laws, in particular by Article 22 of Italian Law no. 390 of 02 December 1991 and by Article 71 of Italian Presidential Decree no. 445 of the 28 December 2000, and may request to receive any document which may be useful in checking the accuracy of the declarations made (*Modello 730* [730 tax return form], *Modello Unico* [income tax return form], VAT statement, etc.).

In accordance with the *Agenzia delle Entrate*, the Regional Directorate of Lombardy and the Italian Ministry of Finance, as well as the *Guardia di Finanza*, the DSU Office undertakes to ascertain the accuracy of self-certification declarations produced by any students allocated financial support or benefiting from services through the selection process, checking a sample of at least 20% of the same, in accordance with existing legislation and in particular with Article 71 of the Decree of the President of the Italian Republic no. 445/2000.

With regard to false statements, the penalties provided for in Articles 75 and 76 of Italian Presidential Decree no. 445/2000, as well as the penalties provided for in Article 10 of Italian Legislative Decree 68/2012 will be applied, consisting in the payment of double the amount perceived, forfeiture of the right to attain other financial contributions for the duration of the programme, without prejudice to the application of criminal law to the facts constituting the offence.

11) STUDENT PRIVACY INFORMATION DSU SELECTION PROCESS NOTICE –

Information notice pursuant to Article 13 of EU Regulation 679/16 (GDPR)

1) Why have you received this notification?

Nuova Accademia S.r.l., in its capacity as Data Controller, would like to provide you with information concerning the data it collects and how it collects it, in order to respect your fundamental rights and freedoms, in particular your right to the protection of your personal data and data processing security with regard to applications for

DSU selection process notices.

2) What data we collect and the legal basis of processing

Nuova Accademia S.r.l. collects and retains your personal data in accordance with Article 11 of Italian Legislative Decree 68/12 (part-time temporary employment activities), with Decree of the President of the Council of Ministers of the Italian Republic 09/04/01 and subsequent amendments.

- personal and identification details (such as name, surname, permanent address, tutoring interests, citizenship, sex, place and date of birth, telephone number);
- IBAN required for payment;
- income bands;
- existence of other scholarships;
- educational history/curriculum vitae;
- sickness certificates in the event of a request for deferral and/or discontinuation of the appointment.
-

The legal grounds for the processing of your data is also the obligations deriving from the temporary employment appointment. Your data is collected upon submission of an on-line application available in the NABA students reserved area after the first year.

3) For what purposes do we use your personal data?

New Academy S.r.l. uses your data to analyse the documentation submitted, in order to assign the temporary employment contract, based on the indications in the relevant selection process notice.

4) How long do we retain your personal data for?

The data collected for each application to participate in the temporary employment contract selection process is retained for the period of time necessary for inspection bodies to carry out checks and for students to potentially lodge an appeal. In any event, your data will not be retained for more than 10 years, in accordance with administrative requirements.

5) Security of your personal data

Your personal data will be processed employing instruments that guarantee data confidentiality, integrity and availability. Your personal data will be processed using hard copies and computer and/or automated systems, employing the operations or set of operations referred to in Article 4 of the GDPR required to process your data, including communication of your data to data processors. Your personal data will not be disseminated, however, your data may be communicated to public or private subjects operating within the scope of the purposes described above.

6) Who may access your personal data?

Only authorised persons may access your data in the context of the tasks assigned by Nuova Accademia S.r.l.

Your personal data will not be disseminated in any way. Your data may be communicated to and processed by third parties duly appointed as Data Processors, such as, for example, the on-line service provider.

Your personal data may also be accessible or may be disclosed to subjects who are entitled to access your personal data pursuant to law or secondary legislation or European Community legislation.

7) **Where is your personal data held?**

Your personal data will be managed and stored on servers located in the European Union owned by the Data Controller or by third party companies appointed as Data Processors. Your personal data will not be transferred abroad to countries outside the European Union.

8) **Am I required to consent to providing my personal data?**

The provision of your personal data is optional, but necessary to be able to apply to participate in the selection process.

9) **What are your rights with respect to the GDPR?**

In accordance with the provisions of the GDPR, Nuova Accademia S.r.l. guarantees the following rights:

- the right to obtain confirmation as to whether or not personal data concerning yourself is being processed, and, where that is the case, access to your personal data (Right of access, Article 15);
- the right to have any incorrect personal data concerning you rectified without undue delay (Right of Rectification, Article 16);
- the right to have any personal data concerning you erased without undue delay. Accademia S.r.l. is required to cancel your personal data without undue delay, if certain conditions are met (Right to be forgotten, Article 17);
- the right to restrict the processing of your personal data in certain cases (Right to restriction of processing, Article 18);
- the right to receive any personal data you have provided to us in a structured, commonly used and machine-readable format and to transmit said data to another controller (Right to data portability, Article 20);
- the right to object, on grounds relating to your particular situation, at any time to processing of personal data concerning you (Right to object, Article 21);
- the right to receive without undue delay communication of any personal data breach sustained by Nuova Accademia S.r.l. (Article 34);
- the right to withdraw your consent at any time (Conditions for consent, Article 7).

10) **You may contact the Data Controller for any requests you may have.**

If you believe that we have not respected your personal data protection rights, you may contact the Italian Personal Data Protection Authority. Alternatively, if you live in another country, you may contact the local Data Protection Authority.

11) **Data Controller**

The Data Controller is Nuova Accademia S.r.l. via C. Darwin 20 – 20143 Milan- E-mail privacy@naba.it
- The Data Protection Officer is Frareg S.r.l. – Viale Jenner 38 – 20159 Milan MI - E-mail: dpo@frareg.com - Telephone: 0269010030

12) **Updating of this information notice**

This information notice may be subject to changes. Any substantial changes will be communicated to you via e-mail or through the web area reserved to students.

ANNEX "A" – Legalisation of documents

A general list of countries including the letter of reference to the above groups is provided in Annex A to the Selection Process Notice. Any countries which are not present in the list belong to group D.

Document legalisation practices differ from country to country. Regulations can be simplified into 4 broad areas:

A - Countries in which documentation is exempt from being legalised.

B - Countries in which documentation is exempt from being stamped by the Italian Embassy consul/diplomat, but is required of to bear an Apostille stamp: in accordance with the Hague Convention of 1961, documents issued by local authorities in one of these countries, are exempt from being legalised by the Italian Embassy, but must bear an "Apostille" stamp as provided for in Article 6 of said Convention.

C - Students belonging to particularly poor countries: with regard to foreign students from countries that are particularly poor (as specified by Decree no. 118, dated 19/02/2013, of the Italian Ministry of Education, Universities and Scientific Research in cooperation with the Italian Ministry for Foreign Affairs and listed below), the financial status of any such students is assessed on the basis of certification by the Italian Representative in the country of origin, attesting that the student does not belong to a family known to have an elevated income and high social status. This certification may also be issued by the foreign enrolling university affiliated by agreements or conventions with Italian universities or by Italian organisations authorised to guarantee the financial coverage referred to in the current provisions on the matriculation of foreign students in Italian universities. In the latter case, the certifying organisation shall undertake to repay the scholarship on behalf of the student in the event of forfeiture of the same.

D - All other countries not included in groups A, B and C: documentation is required to be legalised by the Italian Embassy or Consulate in the country of origin. All students belonging to any countries which are not listed above are required to have the documents issued in their country of origin legalised by the Italian Embassy or Consulate.

Republic of Moldova and Sweden: separate legislation is in force with regard to these two countries, signatories of the London Convention of 1968. Documentation issued only and exclusively by diplomatic and consular authorities (in Italy) is exempt from the legalisation requirement.

Albania: from 01 July 2011, Albanian documentation which is to be submitted in Italy must no longer be previously legalised by Italian diplomatic-consular representatives in Albania, but shall bear the Apostille stamp of the Albanian Ministry of Foreign Affairs. Please refer to the websites of the Italian embassy in Tirana (<http://www.ambtirana.esteri.it>) and of the consulates of Shkodër (<http://www.consitalia-scutari.org>) and Valona (<http://www.consvalona.esteri.it>) for detailed information on the process to be followed.

Students who are unable to obtain the documents in their country of origin, as a result of proven reasons only, may contact the foreign consular authority in Italy. In such event, the documents shall be legalised by the competent local Prefecture, namely the Prefecture of the city in which the foreign Consulate issuing the document is situated. In such event, the declaration of the consul is to make explicit reference to the documents from the country of origin (self-certifications relating to financial status written by students or by other subjects presented to the Consul will therefore not be valid), which shall in any event be translated and a copy submitted to NABA's DSU Office.

In any event, the income declared by foreign students shall not be less than €5,577.00 corresponding to the subsistence minimum which must be proven for the purposes of applying for a visa to enter Italy for study purposes (Interministerial Decree of 20/11/2001, published in the Official Journal no. 283 of 05/12/2001 and subsequent updates). This value shall therefore constitute the minimum threshold for the purposes of assessing the requirements relating to financial status.

Political refugees

Political refugees need only to submit an ISEE certificate relevant to their family nucleus, income and assets held in Italy. The application is to be accompanied by a copy of the political refugee status certificate.

List of countries relating to the legalisation of documents

Afghanistan	C
Andorra	B
Angola	C
Anguilla	B
British Antarctic	B
Antigua and Barbuda	B
Netherlands Antilles	B
Argentina	B
Armenia	B
Aruba	B
Australia	B
Austria	A
Azerbaijan	B
Bahamas	B
Bangladesh	C
Barbados	B
Belgium	A
Belize	B
Benin	C
Bermuda	B
Bhutan	C
Belarus	B
Bosnia and Herzegovina	B
Botswana	B
Brunei	B
Bulgaria	B
Burkina Faso	C
Burundi	C
Cayman Islands	B
Cambodia	C
Chad	C
China (limited to Hong Kong and Macao)	B
Cyprus	A
Colombia	B
Comoros	C
Croatia	A
Denmark	A
Dominica	B
Ecuador	B
El Salvador	B
Eritrea	C

Estonia	A
Ethiopia	C
The Falkland Islands	B
Fiji	B
Finland	A
France	A
Gambia	C
Georgia	B
Germany	A
Japan	B
Gibraltar	B
Djibouti	C
Great Britain (extended to the Isle of Man)	A
Greece	A
Grenada	B
Guadalupe	B
Guernsey	B
Guinea	C
Guinea Bissau	C
Equatorial Guinea	C
Haiti	C
India	B
Ireland	A
Iceland	B
Cayman Islands	B
Gilbert and Ellice Islands	B
Marshall Islands	B
Channel Islands	B
British Solomon Islands	B
Turks and Caicos Islands	B
British Virgin Islands	B
Territory of the Wallis and Futuna Islands	B
Israel	B
Jersey	B
Kazakhstan	B
Kenya	C
Kiribati	C
Kyrgyzistan	C
Laos	C
The New Hebrides	B
Lesotho	C
Latvia	A
Liberia	C

Liechtenstein	A
Lithuania	A
Luxembourg	A
Macedonia	A
Madagascar	C
Malawi	C
Mali	C
Malta	A
Mauritania	C
Mauritius	B
Mayotte Martinique	B
Mexico	B
Miquelon	B
Moldova	B
Montserrat	B
Mozambique	C
Myanmar	C
Namibia	B
Nepal	C
Niger	C
Niue	B
Norway	A
New Zealand	B
Holland (extended to Netherlands Antilles and Aruba)	A
Panama	B
Peru	B
French Polynesia	B
Poland	A
Portugal	A
Principality of Monaco	B
Czech Republic	A
Democratic Republic of the Congo	C
Rep. of Korea (already South Korea)	B
Republic of San Marino	A
Central African Republic	C
Réunion	B
Romania	B
Russia	B
Rwanda	C
Saint Kitts and Nevis	B
Samoa	C
Saint Helena	B
Saint Lucia	B

São Tomé and Príncipe	C
Senegal	C
Serbia and Montenegro	B
Seychelles	B
Sierra Leone	C
Slovakia	A
Slovenia	A
Solomon Islands	C
Somalia	C
Spain	A
United States of America	B
South Africa	B
Sudan	C
Southern Sudan	C
Suriname	B
Sweden	B
Switzerland	A
Swaziland	B
Tajikistan	C
Tanzania	C
Timor Leste	C
Togo	C
Tonga	B
Trinidad and Tobago	B
Turkey	A
Tuvalu	C
Ukraine	B
Uganda	C
Hungary	A
Vanuatu	C
Venezuela	B
British Virgin Islands	B
Yemen	C
Zambia	C
Zimbabwe	C

ANNEX "B" - LIST OF MUNICIPALITIES RELATING TO THE DEFINITION OF COMMUTING STUDENTS

With regard to RUE financial assistance, students who are residents in the following municipalities are deemed to be "commuting" students:

20081 ABBIATEGRASSO	26020 AGNADELLO	26834 ABBADIA CERRETO
20040 AICURZIO	23881 AIRUNO	20041 AGRATE BRIANZA
20042 ALBIATE	21041 ALBIZZATE	20080 ALBAIRATE
24022 ALZANO LOMBARDO	24051 ANTEGNATE	24011 ALME'
24040 ARCENE	20020 ARCONATE	22070 APPIANO GENTILE
20010 ARLUNO	28041 ARONA	20043 ARCORE
21010 ARSAGO SEPRIO	24040 ARZAGO D'ADDA	22060 AROSIO
26010 BAGNOLO CREMASCO	24050 BARIANO	24052 AZZANO S. PAOLO
23890 BARZAGO	23891 BARZANO'	20030 BARLASSINA
20060 BASIANO	27050 BASTIDA PANCARANA	27010 BASCAPE'
20060 BELLINZAGO LOMBARDO	20040 BELLUSCO	27020 BATTUDA
27021 BEREGUARDO	24100 BERGAMO	22070 BEREGAZZO CON FIGL.
20010 BERNATE TICINO	20045 BESANA BRIANZA	20044 BERNAREGGIO
21010 BESNATE	20046 BIASSONO	20080 BESATE
22070 BINAGO	20082 BINASCO	20020 BIENATE
20010 BOFFALORA SOPRA TICINO	24040 BOLTIERE	26811 BOFFALORA D'ADDA
24040 BONATE SOTTO	27010 BORGARELLO	24040 BONATE SOPRA
26851 BORGO SAN GIOVANNI	20098 BORGOLOMBARDO	26812 BORGHETTO LODIGIANO
22100 BRECCIA	24040 BOTTANUCO	27010 BORNASCO
24030 BREMBATE SOPRA	22070 BREGNANO	20030 BOVISIO MASCIAGO
24053 BRIGNANO GERA D'ADDA	26822 BREMBIO	24041 BREMBATE
20047 BRUGHERIO	20040 BRIOSCO	27042 BRESSANA BOTTARONE
23892 BULCIAGO	20080 BUBBIANO	23883 BRIVIO
20010 BUSCATE	22070 BULGAROGRASSO	21020 BUGGUGIATE
21052 BUSTO ARSIZIO	20040 BUSNAGO	20040 BURAGO DI MOLGORA
22071 CADORAGO	20020 BUSTO GAROLFO	20060 BUSSERO
23885 CALCO	21050 CAIRATE	22060 CABIATE
24040 CALVENZANO	24032 CALOLZIOCORTE	24054 CALCIO
20040 CAMBIAGO	20080 CALVIGNASCO	24033 CALUSCO D'ADDA
24040 CANONICA D'ADDA	20050 CAMPARADA	26823 CAMAIRAGO

20040 CAPONAGO	22063 CANTU'	20010 CANEGRATE
24042 CAPRIATE SAN GERVASIO 24030 CAPRINO BERGAMASCO	26010 CAPRALBA	22070 CAPIAGO INTIMIANO
27020 CARONARA AL TICINO	20048 CARATE BRIANZA	20040 CAPRIANO
22060 CARIMATE	22070 CARBONATE	24043 CARAVAGGIO
21042 CARONNO PERTUSELLA	21040 CARNAGO	21010 CARDANO AL CAMPO
20061 CARUGATE	21040 CARONNO VARESE	20040 CARNATE
26852 CASALETTO LODIGIANO	22060 CARUGO	20080 CARPIANO
20071 CASALPUSTERLENGO	26010 CASALETTO VAPRIO	24030 CARVICO
21020 CASCIAGO	20080 CASARILE	26831 CASALMAIOCCO
24040 CASIRATE D'ADDA	20080 CASELLE LURANI	23880 CASATENOVO
27022 CASORATE PRIMO	22030 CASLINO D'ERBA	22070 CASNATE CON BERNATE
23893 CASSAGO BRIANZA	21011 CASORATE SEMPIONE	20010 CASOREZZO
20060 CASSINA DE' PECCHI	20062 CASSANO D'ADDA	21012 CASSANO MAGNAGO
27023 CASSOLNOVO	22070 CASSINA RIZZARDI	20081 CASSINETTA LUGAGNANO
25030 CASTELCOVATI	20022 CASTANO PRIMO	24040 CASTEL ROZZONE
22030 CASTELMARTE	21053 CASTELLANZA	23844 CASTELLO DI BRIANZA
21050 CASTELSEPRIO	26843 CASTELNUOVO BOCCA D'ADDA	22070 CASTELNUOVO BOZZENTE
26866 CASTIRAGA VIDARDO	26823 CASTIGLIONE D'ADDA	21043 CASTIGLIONE OLONA
26844 CAVACURTA	25030 CASTREZZATO	21040 CASTRONNO
26824 CAVENAGO D'ADDA	27051 CAVAMANARA	21044 CAVARIA CON PREMEZZO 20040 CAVENAGO BRIANZA
20020 CERIANO LAGHETTO	28065 CERANO	27010 CERANOVA
23870 CERNUSCO LOMBARDONE	22072 CERMENATE	20063 CERNUSCO SUL NAVIGLIO
27012 CERTOSA DI PAVIA	20070 CERRO AL LAMBRO	20023 CERRO MAGGIORE
20020 CESATE	20060 CERVIGNANO D'ADDA	20031 CESANO MADERNO
22070 CIRIMIDO	25032 CHIARI	24040 CHIGNOLO D'ISOLA
20080 CISLIANO	24040 CISERANO	21040 CISLAGO
26845 CODOGNO	24050 CIVIDATE AL PIANO	25030 COCCAGLIO
20040 COLNAGO	20020 COGLIATE	23886 COLLE BRIANZA
20060 COMAZZO	24055 COLOGNO AL SERIO	20060 COLTURANO
20049 CONCOREZZO	22100 COMO	24040 COMUN NUOVO
20040 CORNATE D'ADDA	27010 COPIANO	20011 CORBETTA
26847 CORNO VECCHIO	26854 CORNEGLIANO LAUDENSE	26846 CORNO GIOVINE
24050 CORTENUOVA	20050 CORREZZANA	26834 CORTE PALASIO

26013 CREMA	23845 COSTAMASNAGA	24050 COVO
26835 CRESPIATICA	22060 CREMELLA	26010 CREMOSANO
27010 CURA CARPIGNANO	22060 CUCCIAGO	20012 CUGGIONO
24044 DALMINE	24035 CURNO	20020 DAIRAGO
26010 DOVERA	20033 DESIO	23843 DOLZAGO
22036 ERBA	20070 DRESANO	23848 ELLO
24058 FARA OLIVANA CON SOLA	21054 FAGNANO OLONA	24045 FARA GERA D'ADDA
22060 FIGINO SERENZA	22070 FENEGRO'	21010 FERNO
26861 FOMBIO	24040 FILAGO	22073 FINO MORNASCO
24040 FORNOVO S. GIOVANNI	24056 FONTANELLA	24056 FONTANELLA
20060 GALGAGNANO	20083 GAGGIANO	23851 GALBIATE
27025 GAMBOLO'	21013 GALLARATE	28066 GALLIATE
21040 GERENZANO	20024 GARBAGNATE MILANESE	21045 GAZZADA SCHIANNO
20034 GIUSSANO	20060 GESSATE	27010 GIUSSAGO
21055 GORLA MINORE	20064 GORGONZOLA	21050 GORLA MAGGIORE
26813 GRAFFIGNANA	24020 GORLE	21040 GORNATE OLONA
20056 GREZZAGO	22070 GRANDATE	27020 GRAVELLONA LOMELLINA
26862 GUARDAMIGLIO	27027 GROPPELLO CAIROLI	22070 GUANZATE
21056 INDUNO OLONA	20088 GUDO VISCONTI	23898 IMBERSAGO
20065 INZAGO	22044 INVERIGO	20010 INVERUNO
20084 LACCHIARELLA	24040 ISSO	21040 JERAGO CON ORAGO
22045 LAMBRUGO	20020 LAINATE	24040 LALLIO
20020 LAZZATE	27015 LANDRIANO	27016 LARDIRAGO
20030 LENTATE SUL SEVESO	23900 LECCO	20025 LEGNANO
20051 LIMBIATE	20050 LESMO	24040 LEVATE
20060 LISCATE	22070 LIMIDO COMASCO	27010 LINAROLO
22070 LOCATE VARESINO	20035 LISSONE	26814 LIVRAGA
23871 LOMAGNA	26900 LODI	26855 LODI VECCHIO
21015 LONATE POZZOLO	22074 LOMAZZO	21050 LONATE CEPPINO
22070 LUISAGO	22030 LONGONE AL SEGRINO	21040 LOZZA
24050 LURANO	22040 LURAGO D'ERBA	22070 LURAGO MARINONE
24040 MADONE	22075 LURATE CACCIVIO	20050 MACHERIO
20020 MAGNAGO	20013 MAGENTA	27010 MAGHERNO
26847 MALEO	26852 MAIRANO (CASALETTO LODIGIANO)	20082 MAIRANO (NOVIGLIO)

20010 MARCALLO CON CASONE	23864 MALGRATE	21046 MALNATE
21050 MARNATE	27020 MARCIGNAGO	22066 MARIANO COMENSE
27010 MARZANO	24057 MARTINENGO	26866 MARUDO
20036 MEDA	20060 MASATE	26815 MASSALENGO
20066 MELZO	20060 MEDIGLIA	20077 MELEGNANO
22046 MERONE	23807 MERATE	26833 MERLINO
20100 MILANO	20010 MESERO	20050 MEZZAGO
23873 MISSAGLIA	24040 MISANO DI GERA D'ADDA	20020 MISINTO
22070 MONTANO LUCINO	23847 MOLTENO	26836 MONTANASO LOMBARDO
23876 MONTICELLO BRIANZA	26010 MONTE CREMASCO	23874 MONTEVECCHIA
24050 MORENGO	20052 MONZA	21040 MORAZZONE
27036 MORTARA	20081 MORIMONDO	21020 MORNAGO
24030 MOZZO	20086 MOTTA VISCONTI	22076 MOZZATE
25075 NAVE	20053 MUGGIO'	20060 MULAZZANO
20020 NOSATE	20014 NERVIANO	23895 NIBIONNO
22060 NOVEDRATE	20054 NOVA MILANESE	28100 NOVARA
23848 OGGIONO	20082 NOVIGLIO	21040 OGGIONA CON S. STEFANO
23887 OLGiate MOLGORA	27020 OLEVANO DI LOMELLINA	22077 OLGiate COMASCO
22070 OLTRONA DI S. MAMETTE	21057 OLGiate OLONA	23854 OLGiate
20080 ORIO LITTA	21040 ORIGGIO	24050 ORIO AL SERIO
24046 OSIO SOTTO	20060 ORNAGO	24040 OSIO SOPRA
25035 OSPITALETTO	23875 OSNAGO	26864 OSPEDALETTO LODIGIANO
20080 OZZERO	26816 OSSAGO LODIGIANO	20010 OSSONA
24040 PAGAZZANO	23877 PADERNO D'ADDA	20037 PADERNO DUGNANO
20030 PALAZZOLO MILANESE	24030 PALADINA	26020 PALAZZO PIGNANO
20015 PARABIAGO	26025 PANDINO	20090 PANTIGLIE
27100 PAVIA	27020 PARONA	20067 PAULLO
20060 PESSANO CON BORNAGO	23888 PEREGO	20016 PERO
26854 PIEVE FISSIRAGA	29100 PIACENZA	26017 PIERANICA
24040 POGNANO	27050 PIZZALE	20010 POGLIANO MILANESE
24040 PONTIROLO NUOVO	22037 PONTE LAMBRO	24036 PONTE S. PIETRO
20060 POZZUOLO MARTESANA	25037 PONTOGLIO	20060 POZZO D'ADDA
24050 PUMENENGO	20010 PREGNANA MILANESE	24030 PRESEZZO
20055 RENATE	26017 QUINTANO	24020 RANICA

26027 RIVOLTA D'ADDA	20027 RESCALDINA	24030 RIVIERA D'ADDA
20087 ROBECCO SUL NAVIGLIO	23899 ROBBIATE	20020 ROBECCHETTO CON INDUNO
24058 ROMANO DI LOMBARDIA	20090 RODANO	27012 ROGNANO
20040 RONCELLO	28068 ROMENTINO	27010 RONCARO
23888 ROVAGNATE	20050 RONCO BRIANTINO	20088 ROSATE
22070 ROVELLO PORRO	25038 ROVATO	22069 ROVELLASCA
20090 SALERANO SUL LAMBRO	25030 RUDIANO	27016 S. ALESSIO CON VIALONE
26848 SAN FIORANO	21017 SAMARATE	20078 SAN COLOMBANO AL LAMBRO
26817 SAN MARTINO IN STRADA	27010 SAN GENESIO ED UNITI	20010 SAN GIORGIO SU LEGNANO
20070 SAN ZENONE AL LAMBRO	27028 SAN MARTINO SICCOMARIO	20098 SAN VITTORE OLONA
20010 SANTO STEFANO TICINO	23889 SANTA MARIA HOE'	26866 SANT'ANGELO LODIGIANO
20018 SEDRIANO	21047 SARONNO	26826 SECUGNANO
20038 SEREGNO	20030 SENAGO	22070 SENNA COMASCO
20090 SETTALA	24068 SERIATE	21018 SESTO CALENDE
23896 SIRTORI	20030 SEVESO	22040 SIRONE
21048 SOLBIATE ARNO	27010 SIZIANO	20020 SOLARO
26867 SOMAGLIA	22070 SOLBIATE COMASCO	21058 SOLBIATE OLONA
26858 SORDIO	21019 SOMMA LOMBARDO	27048 SOMMO
26016 SPINO D'ADDA	20050 SOVICO	28060 SOZZAGO
24040 SUISIO	24050 SPIRANO	24040 STEZZANO
20053 TACCONA	20050 SULBIATE	21040 SUMIRAGO
26827 TERRANOVA DEI PASSERINI	20080 TAVAZZANO	24030 TERNO D'ISOLA
27010 TORRE D'ARESE	26017 TORLINO VIMERCATI	24020 TORRE BOLDONE
21049 TRADATE	27020 TORRE D'ISOLA	27010 TORREVECCHIA PIA
26017 TRESORE CREMASCO	27020 TRAVACO' SICCOMARIO	28069 TRECATE
20060 TREZZANO ROSA	24047 TREVIGLIO	24048 TREVILOLO
20050 TRIUGGIO	20056 TREZZO D'ADDA	20067 TRIBIANO
20060 TRUCCAZZANO	27020 TRIVOLZIO	27020 TROVO
20029 TURBIGO	26828 TURANO LODIGIANO	22078 TURATE
24059 URGNANO	21040 UBOLDO	25030 URAGO D'OGLIO
26019 VAILATE	20040 USMATE VELATE	26010 VAIANO CREMASCO
23857 VALGREGHENTINO	24030 VALBREMBO	20080 VALERA FRATTA
20010 VANZAGO	27010 VALLE SALIMBENE	23868 VALMADRERA

21100 VARESE	20069 VAPRIO D'ADDA	20039 VAREDO
20050 VEDUGGIO CON COLZANO	20057 VEDANO AL LAMBRO	21040 VEDANO OLONA
21040 VENEGONO SUPERIORE	27010 VELLEZZO BELLINI	21040 VENEGONO INFERIORE
24049 VERDELLINO	22070 VENIANO	20050 VERANO BRIANZA
23878 VERDERIO SUPERIORE	24049 VERDELLO	23879 VERDERIO INFERIORE
20080 VERNATE	21029 VERGIATE	20080 VERMEZZO
23897 VIGANO'	22070 VERTEMATE CON MINOPRIO	27018 VIDIGULFO
20020 VILLA CORTESE	27029 VIGEVANO	20060 VIGNATE
27030 VILLANOVA D'ARDENGHI	22079 VILLA GUARDIA	20050 VILLA RAVERIO
20058 VILLASANTA	26828 VILLANOVA SILLARO	27019 VILLANTERIO
20010 VITTUONE	20059 VIMERCATE	27010 VISTARINO
24050 ZANICA	20070 VIZZOLO PREDABISSI	27058 VOGHERA
20080 ZELO SURRIGONE	27012 ZECCONE	20060 ZELO BUON PERSICO
27030 ZINASCO NUOVO	27020 ZERBOLO'	20080 ZIBIDO SAN GIACOMO